



**DIRIGO
MANAGEMENT
COMPANY**

Rental Application

Property: _____

Move-in Date: _____

Property Address: _____

Unit: _____

TENANT INFORMATION:

Full Name: _____

Social Security: ____/____/____

Current Address: _____

How Long: _____

Date of Birth: ____/____/____

Home Phone () _____ Work Phone () _____ Cell Phone () _____

Email Address: _____ Driver's License #: _____ State: _____

Vehicle Make/Model _____ Year _____ License/State _____

Are you or any member of your family a smoker? Yes _____ No _____

Co-Applicant Name: _____

Social Security: ____/____/____

Current Address: _____

How Long: _____

Date of Birth: ____/____/____

Home Phone () _____ Work Phone () _____ Cell Phone () _____

Email Address: _____ Driver's License #: _____ State: _____

Vehicle Make/Model _____ Year _____ License/State _____

Are you or any member of your family a smoker? Yes _____ No _____

Names of everyone who will live in the residence:

Name: _____

Name: _____

Name: _____

Name: _____

List all pets and types: _____



Individual Member



ONE CITY CENTER, PORTLAND, MAINE 04101-4009

TEL: (207) 871-1080 • FAX (207) 871-7189

E-MAIL: info@dirigomgmt.com

WEB SITE: www.dirigomgmt.com

EMPLOYMENT INFORMATION:

Applicant's Employment Status: _____ Full Time _____ Part Time _____ Student _____ Unemployed

Employer _____

Address _____

Job Title _____ Dates employed _____

Supervisor Name _____ Phone () _____

Monthly Gross Pay: \$ _____

If you would like us to consider other sources of income for this Rental Application, please list the amount and the person we may contact for confirmation. Please do not reveal alimony, child support, or anyone else's income unless you want us to consider it in this Rental Application.

Amount \$ _____ Contact Name and phone number: _____

Co-Applicant's Employment Status: _____ Full Time _____ Part Time _____ Student _____ Unemployed

Employer _____

Address _____

Job Title _____ Dates employed _____

Supervisor Name _____ Phone () _____

Monthly Pay: \$ _____

If you would like us to consider other sources of income for this Rental Application, please list the amount and the person we may contact for confirmation. Please do not reveal alimony, child support, or anyone else's income unless you want us to consider it in this Rental Application.

Amount: \$ _____ Contact Name and phone number: _____

RESIDENTIAL HISTORY FOR LAST 2 YEARS:

Current Address _____

Move-in Date _____ Rent \$ _____

Owner/Agent _____ Phone () _____

Reason for Leaving _____

Previous Address _____

Move-in Date _____ Move Out Date _____ Rent \$ _____

Owner/Agent _____ Phone () _____

Reason for Leaving _____

CREDIT HISTORY:

Have you ever filed bankruptcy? Yes _____ No _____

Have you ever been evicted from a rental residence? Yes _____ No _____

Have you ever had a court order eviction? Yes _____ No _____

Are you a party to any lawsuits? Yes _____ No _____

Have you had any late rental payments in the last year? Yes _____ No _____

Are there any judgments against you? Yes _____ No _____

In the last five years, have you been convicted of any crimes? Yes _____ No _____

If you answered yes to any of the above questions, please explain:

OTHER REFERENCES:

Name _____ Phone () _____

Name _____ Phone () _____

REFERRAL INFORMATION:

How did you hear about the apartment? (check one)

- Craigslist DIRIGO Website Zillow, Trulia – which one? _____
- Sign Current/Former Resident Other – please explain _____

A non-refundable application fee of \$30.00 per applicant payable to Dirigo Management must accompany this application.

I further hereby deposit \$ _____ as earnest money to be refunded to me if this application is not accepted within _____ business days. Upon acceptance of this application, this deposit shall be retained as security deposit. When so approved and accepted I agree to execute a lease for _____ months before possession is given, or the deposit will be forfeited as liquidated damages in payment for the agent's time and effort in processing my inquiry and application, including making necessary investigation of my credit, character and reputation. If this application is not approved and accepted by the owner or agent, the deposit will be refunded, the applicant hereby waiving any claim for damages by reason of non-acceptance, which the owner or his agent may reject without stating any reason for so doing.

I recognize that as part of your procedure for processing my rental application, an investigative consumer credit report and a criminal report may be prepared whereby information is obtained through current and/or previous Landlords.

By my signature below, I represent that all of the information that I have disclosed in this Rental Application is true, accurate, and complete. I acknowledge that all of the information I have disclosed is material and Landlord is relying on the information to decide whether to grant or deny this Application.

I authorize Dirigo Management Company to order and review my credit and criminal history and investigate the accuracy of all information contained in this Rental Application. I further authorize all banks, employers, and creditors to provide Dirigo Management Company any and all information concerning my credit.

NAME _____ DATE _____

NAME _____ DATE _____

The completed Rental Application can be mailed, faxed, or dropped off at our office as noted below:

**Dirigo Management Company
One City Center, 4th Floor
Portland, Maine 04101
207-871-1080 (Office)
207-871-7189 (Fax)**

FOR OFFICE USE ONLY

Leasing Agent: _____

- Application Fee Received
- Security Deposit Received

THIS APPLICATION: APPROVED NOT APPROVED Tenant Notified?